

# **Traffic Management at St. David's High School**

## **The following procedures will apply:**

1. The importance of road safety outside, and traffic safety on site, will be reinforced regularly via tutor group periods and assemblies.
2. At peak times, (before school, after school, break and lunchtime) staff will be deployed to supervise the front and rear entrances / exits (see Duty Rota for details).
3. At the end of school, staff will supervise the school entrances, the corner of St. David's Terrace and the students boarding buses. A team leader will monitor this on a daily basis.
4. During break and lunchtime, students are not permitted to go off site. A letter will be sent to parents explaining the associated risks and making it clear that the school will not be held responsible in the event of personal injury or mishap.
5. Students, pedestrians and drivers will be aware that a maximum speed of 5mph is permitted on site. This is printed onto the tarmac at both entrance / exit points.
6. Students taking the bus home at the end of the day will observe the bus bay signs. Staff will supervise this (See Duty Rota). Buses will be required to park side on to the crash barriers and bays numbered 1 to 3. This should ensure safer boarding and alighting procedures as students will not have to walk 'around' the bus.
7. Students entering and leaving via the St David's Terrace entrance must use the segregated walkway (fenced off).
8. Students entering and leaving the site via Kynaston Drive will be required to follow the 'Virtual Pavement' route painted on to the tarmac and the pedestrian gate. The traffic gates at this end of the site will remain fully locked between the hours of 9.15am and 2.45pm. This will ensure that no vehicles enter the site between these times. It will also prevent students from entering or leaving the site. Consequently, student movement during the working day can be monitored both from the main office and via a CCTV camera trained on the St. David's Terrace gate.
9. Parents will be encouraged not to park their cars on the bus turning area at the Kynaston Drive entrance.

**Reviewed by Governors  
January 2025**